



December 16, 2020

Happy Holidays Northwest Families,

Wanted to inform you as to an upcoming staff change that would be occurring as of January 4, 2021. For semester two (quarter three and quarter four), Ms. Potts will become the traditional second and third grade teacher whereas Ms. O'Donnell will continue to work with fourth and fifth grade virtual students in the areas of English Language Arts and Social Studies.

If you have any questions, please do not hesitate to reach out to me at Northwest Academy at 216-226-6800.

Thank you and Happy Holidays!

Sincerely,

Mrs. Dykstra

Principal of Northwest Academy